

**Job Description: Fieldwork Coordinator****Posting Date:** April 10, 2017**Closing Date:** Open until filled**Location:** Portland, OR and Gifford Pinchot National Forest **Industry:** Nonprofit, Conservation, Science**Type:** Part-time, temporary (May to October, 2017) – possibilities for extension**Job Summary**

The Fieldwork Coordinator will lead trips and coordinate survey plans for two main projects: riparian planting and huckleberry monitoring. The work will consist of project planning and trips to the Gifford Pinchot National Forest during the summer and fall of 2017. Experience with environmental science, field science, and ArcGIS is highly preferred, as well as experience working with the public. The Fieldwork Coordinator will work closely with the Conservation Science Director on these projects.

**About the Cascade Forest Conservancy**

The Cascade Forest Conservancy is a non-profit organization that has been working on conservation in the Pacific Northwest for over 30 years, with a particular focus on protecting and restoring the Gifford Pinchot National Forest in southern Washington. This forest area is anchored by the iconic peaks of Mount St. Helens, Mount Rainier, and Mount Adams, and extends south to the Columbia River Gorge. This diverse and magnificent landscape is home to a wide array of wildlife and many threatened and rare species. The streams and rivers here are essential to threatened salmon, steelhead, and bull trout. The forests are home to northern spotted owls, fishers, mountain lions, and bears. Our efforts are tailored to conserve this important habitat and support strong partnerships with partner organizations and the U.S. Forest Service for effective conservation and restoration.

**Principle Duties and Responsibilities**

- Coordinate plans for riparian planting
- Lead planting trips in the Gifford Pinchot National Forest (some of which are overnight trips)
- Coordinate survey logistics for the huckleberry monitoring project
- Lead huckleberry monitoring trips with volunteers, researchers, and Cascade Forest Conservancy staff
- Work with partners of the Huckleberry Restoration Project including representatives with the U.S. Forest Service, Pinchot Partners forest collaborative, and Portland State University
- Prepare data collection system for trips using ArcGIS
- Aggregate forest data, spatial data, and photographs collected in the field
- Assist with the creation of reports
- Other duties as assigned

**Position requirements**

Bachelor's degree in a relevant discipline, such as environmental science, biology, or geography. Experience with field science preferred as well as experience working with the public. The position requires excellent research and communication skills.

Other qualifications include:

- Knowledge of local flora and ecosystems
- Experience with various functions of Microsoft Excel
- Experience with ArcGIS (highly preferred)
- Database management skills
- Ability to work independently and multi-task
- Ability to work and travel in remote locations in the forest
- A valid driver's license and access to a vehicle to regularly attend activities away from the office
- Willingness and ability to participate in evening and weekend activities, as needed
- A passion for the natural world

**Compensation**

Range of \$15-16/hour, depending on skills and experience

**Application Guidelines**

Please send one pdf file to jobs (at) cascadeforest.org. The file should include a resume and a cover letter explaining your interest in this position and how your skills and experience match the responsibilities and requirements. Please put your name and the job title in the subject of the email and in the pdf file name. References from most recent jobs must be available upon request.