



Job Description: Science and Fieldwork Coordinator

Posting Date: April 5, 2018

Closing Date: Open until filled

Location: Portland, OR and Gifford Pinchot National Forest **Industry:** Nonprofit, Conservation, Science

Type: Part-time (15-20 hours per week), temporary (April/May to October, 2018)

Job Summary

The Science and Fieldwork Coordinator will assist with the planning and implementation of citizen science and restoration trips in the Gifford Pinchot National Forest, as well as other conservation science work of the Cascade Forest Conservancy. Experience with environmental science or biology is highly preferred, as well as experience working with the public. The Science and Fieldwork Coordinator will work closely with the Conservation Science Director.

About the Cascade Forest Conservancy

The Cascade Forest Conservancy is a non-profit organization that has been working on conservation in the Pacific Northwest for over 30 years, with a particular focus on protecting and restoring the Gifford Pinchot National Forest in southern Washington. This forest area is anchored by the iconic peaks of Mount St. Helens, Mount Rainier, and Mount Adams, and extends south to the Columbia River Gorge. This diverse and magnificent landscape is home to a wide array of wildlife and many threatened and rare species. The streams and rivers here are essential to threatened salmon, steelhead, and bull trout. The forests are home to northern spotted owls, fishers, mountain lions, and bears. Our efforts are tailored to conserve this important habitat and support strong partnerships with partner organizations and the U.S. Forest Service for effective conservation and restoration.

Principle Duties and Responsibilities

- Take part in field surveys and restoration projects
- Assist with coordinating plans for volunteer trips to the forest, such as post-fire restoration, wildlife camera surveys, and riparian planting
- Work with other staff at Cascade Forest Conservancy and various project partners, such as U.S. Forest Service, Cowlitz Indian Tribe, and local universities
- Aggregate field data and photographs collected in the field
- Assist with grant writing as well as the creation and updating of reports, including the Wildlife and Climate Resilience Guidebook
- Participate in wolf conservation and recovery meetings
- Assist with outreach to the public
- Other duties as assigned

Position requirements

Bachelor's degree in a relevant discipline, such as environmental science, biology, or geography. Experience with field science preferred as well as experience working with the public. The position requires excellent research and communication skills.

Other qualifications include:

- Knowledge of local flora and fauna
- Experience with various functions of Microsoft Excel
- Experience with ArcGIS is preferred
- Database management skills
- Ability to work independently and multi-task
- Ability to work and travel in remote locations in the forest
- A valid driver's license and access to a vehicle to regularly attend activities away from the office
- Willingness and ability to participate in evening and weekend activities, as needed
- A passion for the natural world

Compensation

Range of \$15-16/hour, depending on skills and experience

Application Guidelines

Please send one pdf file to jobs (at) cascadeforest.org. The file should include a resume and a cover letter explaining your interest in this position and how your skills and experience match the responsibilities and requirements. Please put your name and the job title in the subject of the email and in the pdf file name. References from most recent jobs must be available upon request.