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Vancouver, WA 98660

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Stewardship Coordinator – Cascade Forest Conservancy

Posting date: February 1, 2022

Closing date: Open until filled

Hours: 20 hours a week, with frequent weekend and overnight events from June through October. The work schedule is flexible and can be arranged so there are more hours per week during summer/fall and fewer in winter/spring.

Compensation: \$23.08/hr. with paid/prorated holidays

Location: CFC's office is in downtown Vancouver, WA. A hybrid work from home and optional office work model is implemented due to COVID and will likely continue post-COVID. This position involves travel throughout southwest Washington. Potential candidates must have transportation and the ability to travel — travel costs will be reimbursed.

Job Summary: The Cascade Forest Conservancy (CFC) is a nonprofit organization that strives to protect and sustain forests, streams, wildlife, and communities in the heart of the Cascades through conservation, education, and advocacy. We are in search of a Stewardship Coordinator to work on a variety of conservation projects, both in the office and in the field. This person will work closely with various partners, timber professionals, the public, and other CFC staff. The Stewardship Coordinator will report to the Director of Programs. This position will require good communication skills, attention to detail, knowledge of environmental issues of the Pacific Northwest, and the ability to become well-versed in an ever-changing landscape of issues related to conservation and science.

Responsibilities:

- Assist in the planning and fieldwork associated with our on-the-ground conservation projects, including: post-fire monitoring and restoration, wildlife camera surveys, timber sale surveys, riparian planting, beaver reintroduction, invasive species projects, and aquatic research and restoration
- Lead volunteer trips to the Gifford Pinchot National Forest and other project areas
- Assist with the Instream Wood Bank Network — sourcing non-lumber wood for aquatic restoration projects
- Oversee CFC's volunteer database, manage pre- and post-trip communication with volunteers, and recruit new volunteers
- Aggregate and organize field data and manage the field gear
- Help with research projects and literature reviews
- Work collaboratively with other staff at Cascade Forest Conservancy and various project partners, such as the U.S. Forest Service, Cowlitz Indian Tribe, Lower Columbia Fish Enhancement Group, and local universities
- Work with our communications team and fundraising staff to disseminate project information with funders and the broader public
- Other duties as assigned

Job requirements and qualifications:

- Bachelor's degree in environmental science, biology, geography, natural resource management, or related field OR Bachelor's degree in a non-related field PLUS professional experience in one of these fields
- Excellent interpersonal and team-building skills, including the ability to communicate professionally and effectively with partners and community representatives
- Passion for the mission of CFC
- Strong writing skills
- Ability to work independently and balance multiple tasks
- Ability and interest in working toward solutions that balance the needs of both local ecosystems and local communities
- A valid driver's license and access to a vehicle to attend activities in various parts of the Portland/Vancouver metro region and in remote locations
- Must be Wilderness First Aid and CPR certified (can be completed after hiring)
- Ability to lift at least 40 lbs. and carry this weight over rough terrain
- A willingness and ability to participate in evening and weekend activities as needed, especially during summer and fall when we host one or two day trips on most weekends

Various combinations of the following skills and work experiences would be valuable to our team:

- Experience leading volunteer groups
- Experience working on conservation, restoration, or other natural resource projects
- In-depth knowledge of local flora and fauna
- Experience working in an education setting
- Proficiency with the Spanish language
- Backcountry experience
- Master's degree in environmental science, biology, geography, natural resource management, or related field

The Cascade Forest Conservancy is an Equal Opportunity Employer

CFC is committed to supporting a diverse workplace. We recognize that each employee brings unique characteristics, capabilities, and experiences to their work. We value such diversity at all levels in the organization, and we encourage applicants from all cultures, races, colors, gender identities, sexual orientations, ages, and religions, as well as veterans and those experiencing disabilities.

Application deadline: We will begin to review applications on Tuesday, February 15th - posting will remain open until filled. Please provide one or two PDF files including a resume and a cover letter to shiloh@cascadeforest.org. Include your name and the job title in the email subject line.